

# Programme Modules

Introduction to the Events Industry (ENT03001RU)	3
Event Site Selection (ENT04004RU)	3
MICE Events (ENT03003RU)	4
Financial Accounting and Control (ENT04008RU)	4
ICT Essentials (ENT04009RU)	5
Develop Tools to Organise an Event (SPT05008RU)	5
Event Industry Internship (SPT05007RU)	6
Develop Budgets and Forecasts (TSM05001RU)	7
Coordinate Suppliers for an Event (SPT05001RU)	7
Use Business Ethics in the Workplace (BNS05001NU17)	8
Lead and Develop an Effective Team (TSM05003RU)	8
Plan and Effective Work Roster (TSM05002RU)	9
Supervise Meetings (ADM05006NU17)	9
Manage Personal and Professional Development (TSM05006RU)	10
Pitch an Entrepreneurial Idea for the Service Industry (BNS06003RU24)	10
Develop an Entrepreneurial Idea for the Service Industry (BNS06008RU24)	11
Design a Digital Marketing Campaign (BNS06009RU24)	11
Assess and Enhance a Digital Marketing Campaign (BNS06001RU24)	12
Work on a Live Service Industry Project (BNS06007RU24)	13
Present a Live Service Industry Project (BNS06010RU24)	13
Explore the Fundamentals of Strategic Management (BNS06002RU24)	14
Use Strategic Management Tools in a Business Simulation (BNS06006RU24)	14
Manage an Exhibition (ENT06001RU24)	15
Manage Sponsors for an Event (ENT06002RU24)	15
Plan and Coordinate In-House Events (ENT06003RU24)	16
Prepare to Manage a Workplace Project (BNS06004RU24)	17
Research Methods in the Service Industry (ENT06004RU24)	17
Managing Customer Relationships (HOS06001RU24)	18
Use Excel to Analyse and Visualise Data (BNS06005RU24)	18
Manage a Destination (TSM06001RU24)	19
Source an Events Industry Internship (ENT06005RU24)	20



LEVEL 5 ADVANCED DIPLOMA IN EVENT MANAGEMENT (ENT06001RQ24)	
Set objectives for an Events Industry Internship (ENT06006RU24)	20
Work on an Events Industry Internship (ENT06008RU24)	21
Reflect on an Events Industry Internship (ENT06007RU24)	22



Introduction to the Events Industry (ENT03001RU)						
Credit value	4	QF Emirates Level	3	Duration (hours)	60	
This module aims to provide learners with an introduction to the events industry and its importance to the tourism sector both globally and within Dubai. The module will actively develop the skills and knowledge required to source and use current and emerging information on the events industry. This includes industry structure, technology, laws and ethical issues, marketing and environmental impacts specifically relevant to the events industry. Learners will be introduced to career paths and roles within the events industry, alongside the skills that they require.						
<b>Module Learr</b>	ning Out	comes				
At the end of this module, learners will be able to:  1. Explore the fundamentals of the events industry						
2. Research sources of information available in the events industry						
3. Identify roles within the events industry and their associated skills						
4. Describe the impacts of events						

Front Cito	Coloo	tion /FNTO4004	DII)				
Event Site	Event Site Selection (ENT04004RU)						
Credit value	3	QF Emirates Level	3	Duration (hours)	45		
Aim	This module aims to provide learners with the knowledge and skills required to source and select sites and venues for events. This includes the ability to analyse event briefs in order to determine venue or site requirements, to develop selection specifications and contract site use (including a consideration of legal requirements and risk management). This module is relevant to a broad range of events that are diverse in nature, and are coordinated in many industry contexts, including the tourism, hospitality, sports, cultural and community sectors.						
Module Learning Outcomes							
At the end of this module, learners will be able to:							
Source venues for events considering event details and site requirements							
2. Describe the potential risks and regulations associated with event sites and venues							
3. Explain the tools and criteria used to inspect and evaluate shortlisted event sites and venues							



4. Describe the steps and documentation involved in confirming a venue for an event

MICE Events (ENT03003RU)							
Credit value	3	QF Emirates Level	3	Duration (hours)	45		
Aim	This module provides learners with an introduction to the MICE (Meetings, Incentives, Conferencing and Exhibitions) industry. The module explores segments in the within MICE, providing learners with a basic knowledge of the industry. Upon completion of the module, learners will be able to clearly describe what MICE entails, the structure of the industry and						
Module Learn	ing Out	comes					
	At the end of this module, learners will be able to:						
1. Exp	1. Explore the fundamentals of MICE events.						
2. Design a MICE event programme.							
3. Define stakeholders and their importance to MICE events.							
4. Examine the positive and negative impacts that MICE events can have on attendees, the community, and the environment.							

Financial Accounting and Control (ENT04008RU)						
Credit value	4	QF Emirates Level	3	Duration (hours)	60	
Aim	require service financi inform of this analysi	e in terms of facilitating e industry context. Learr al information used by ation on operational an module, students will b is and calculations, crea	effective for the series will according an isation of the series and interest of the series of	basic analytical skills that en financial planning, control a equire the skills and knowle ons to monitor business pen nental financial activities. O nterpret financial statemen erpret budgeting and forecandicators such as financial r	and decision making in a dge required to interpret rformance and provide in successful completion ats, perform breakeven asting data as well as	
Module Learn	ning Out	comes				



At the end of this module, learners will be able to:
Examine financial accounting systems in current use
2. Apply financial accounting techniques effectively
3. Apply tools for effective financial planning and control
4. Calculate financial ratios accurately

ICT Essentials (ENT04009RU)						
Credit value	6	QF Emirates Level	3	Duration (hours)	90	
This module provides learners with a basic understanding and hands on application of ICT concepts and standard computer applications that are commonly used to support administrative functions in a work environment. Learners will gain proficiency in the basic use of word processing applications and spreadsheets that are essential to use in business environments where computer, smart phone, tablet use is required. This module covers content that fulfils the requirements for learners to sit for the Basic Skills Certificate examinations for ICDL: an industry standard in ICT.						
Module Learn	ing Out	comes				
	At the end of this module, learners will be able to:					
1. Use	1. Use devices to create and manage files across networks using safe data practices					
2. Use essential online skills						
3. Use Microsoft Word to carry out basic word processing tasks						
4. Use Microsoft Excel to create basic spreadsheets						

Develop T	Develop Tools to Organise an Event (SPT05008RU)							
Credit value	Credit value 4 QF Emirates Level 4 Duration (hours) 60							
Aim	require and tim	ed to manage and evalu neframe. Students will b	ate the ou be exposed	th the knowledge and skills tcomes of an event within d to using various tools and n and planning processes,	a defined scope, budget d techniques that can add			



mapping, scope and objective setting, event budgeting, Gantt charts and tools for gathering feedback and measuring the success of an event. Supporting and managing events requires excellent communication and time management skills, as well as the ability to solve problems during the implementation stage and report project outcomes in a timely manner. The module is brought to life through relevant and local case studies, some of which are shared live by industry experts.

### **Module Learning Outcomes**

- 1. Explain the steps and activities involved in initiating a professional event
- 2. Develop industry standard tools that are used to organise an event
- 3. Judge the success of an event and how to improve it

Event Indu	ustry l	nternship (SPTO	5007Rl	٦)		
Credit value	6	QF Emirates Level	4	Duration (hours)	600 (15 weeks)	
Aim	This module aims to provide learners with the opportunity to apply the skills and theoretical knowledge they have acquired throughout their studies in a real work setting within the events industry. The internship aims to provide the learner with a fresh perspective and new ideas, as well as an opportunity to build brand advocacy and raise local presence and profile. Learners will be encouraged to reflect on their learnings from their Level 4					
Module Learning Outcomes  At the end of this module, learners will be able to:						
1. App	1. Apply intermediate event organisation principles in the workplace					
2. Set objectives in the workplace and monitor progress towards them						
3. Demonstrate event organisation skills in the workplace						
4. Refl cycles	ect on e	vents internship experi	ence and <sub>l</sub>	personal performance using	g recognised reflective	



LEVEL 5 ADVANCED DIPLOMA IN EVENT MIAMAGEMENT (EN 100001RQ24)						
Develop Budgets and Forecasts (TSM05001RU)						
Credit value	4	QF Emirates Level	4	Duration (hours)	60	
This module aims to develop learners' understanding of the methods and practices for the preparation of operating budgets and investment analysis. Learners will forecast income and expenditure in order to prepare budgets and prepare budgetary information to management. Analysing the impact of internal and external factors on budgets will also be studied and learners will appraise budgetary control measure to improve organizational financial performance. The module will also employ research skills, numeracy skills for financial calculations and analysis as well as IT skills for developing and using spreadsheets. Authentic projects and case studies will create a holistic understanding and impact of financial performance in a simulated business environment.						
Module Learr	ing Out	comes				
At the end of this module, learners will be able to:						
Forecast income and expenditure						
2. Prepare budgets in the Service industry						
3. Review the impacts of internal and external factors on budgets						

		ers for an Event (SP	,	l		
Credit value	3	QF Emirates Level 4	Duration (hours)	45		
Aim	This module aims to provide learners with the knowledge and skills required to source, compare and engage with suppliers for an event. Learners will be introduced to the variety of suppliers involved in various types of events, and will look at appropriate times to engage with suppliers depending on what they are procuring. Learners will be introduced to Request for Proposal (RFP) documents, and will be taught to create a supplier RFP for a case study event. They will learn how to compare supplier proposals against selection criteria, and how to select the most appropriate supplier to meet the needs of the event brief taking into consideration parameters such as cost, reputation, reliability, sustainability and services offered.					
Module Learning Outcomes						
At the end of t	this module,	learners will be able to:				
1. Identify types of suppliers for an event and when to engage with them						
2. Cre	ate a Reque	est for Proposal for an event	supplier			



3. Compare technical and commercial supplier proposals

Use Business Ethics in the Workplace (BNS05001NU17)						
Credit value	3	QF Emirates Level	4	Duration (hours)	45	
Aim	The aim of this unit is to introduce learners to the concept of business ethics and develop knowledge and skills in ethics in the workplace considering business objectives and responsibilities.					
Module Learr	ing Outco	mes				
		e, learners will be able principles of ethics in		kplace		
2. Evaluate the value of organisational ethics						
3. Eval	luate ethic	s in workplace relatio	nships			
4. Review the appropriate action to follow during any suspected breaches of ethical codes						

Lead and I	Develop	o an Effective Te	am (TSN	и05003RU)		
Credit value	4	QF Emirates Level	4	Duration (hours)	60	
Aim	This module aims to provide the learners with the skills and knowledge required to lead teams effectively in a work environment. Learners will explore the stages involved in building a team and will be exposed to a number of leadership styles. They will learn the benefits and drawbacks of different leadership methods and the situations in which they are appropriate. Learners will learn ways to keep a team motivated, to give feedback and manage teams' performance. Over the course of the module, learners will begin to develop their own leadership style.					
Module Learn	ing Outco	nes				
At the end of this module, learners will be able to:						
	Describe the activities, processes and considerations involved in building a high performing team in a culinary workplace environment					
2. Com	npare qual	ities of an effective lead	der includin	g leadership styles and whe	en to use them	
3. Demonstrate how to manage a team's performance and development						



Plan and Effective Work Roster (TSM05002RU)						
Credit value	2	QF Emirates Level	4	Duration (hours)	30	
Aim	This module aims to provide the learners with the skills and knowledge required to deviwork rosters effectively in line with employment and business requirements. Learners we explore why team scheduling is important and what good scheduling looks like. They we then learn to prepare work rosters from a given scenario, ensuring that employees are scheduled fairly and effectively.				ements. Learners will looks like. They will	
Module Learn	ing Outco	mes				
At the end of t	this modul	e, learners will be able to	o:			
1. Exp	lain the pu	urpose of employee sche	eduling			
2. Plan	team reso	ources effectively				

Supervise Meetings (ADM05006NU17)						
Credit value	4	QF Emirates Level	4	Duration (hours)	60	
Aim	This unit describes the competencies, skills and knowledge required to supervise a range of meetings including overseeing the meeting preparation processes, chairing meetings, organising the minutes and reporting meeting outcomes.					
Module Learn	ing Outco	mes				
At the end of t	his modul	e, learners will be able to	:			
1. Eval	1. Evaluate processes to prepare for meetings					
2. Eval	2. Evaluate processes to conduct meetings					
3. Ana	yse proce	sses to follow up meeting	gs			



Credit value	4	QF Emirates	4	Duration (hours)	60
Aim	their own p become co skills that w can be used opportunity practice of the tools ar	personal and profess mmitted lifelong lea vill increase their em d to aid their long-te y to undertake a nui self-reflection will b and techniques to be urney through devel	ional developm rners. Learners ployability. The rm career and mber of free on e a big focus of come true refle	knowledge and skills renent, to successfully en will be equipped with ey will be introduced to personal development line courses as part of this unit, and learners ctive practitioners. The tfolio, which they will be	ter the workplace and a range of practical conline courses that , and will have the their assessment. The will be equipped witley will document their
Module Lear	ning Outcome	es			
At the end of	this module, I	learners will be able	to:		
1. Res	search career	paths relevant to pr	ogramme of stu	udy	
2. Exp		ortance of ongoing p		udy velopment and self-dire	ected learning in
2. Exp enhar	plore the impo	ortance of ongoing ponal identity	rofessional dev	•	ected learning in

Pitch an E	ntreprer	neurial Idea for	the Sei	rvice Industry (BNS06003RU24)
Credit value	4	QF Emirates	5	Duration (hours) 60
Aim	conceptual industry was a business competitive	alising an entreprene vith a feasible value p s idea, and to create a ve advantage and rev	urial idea i proposition a strategy f venue strea	students with the knowledge and skills involved in the Culinary, Events, Tourism or Hospitality  Students will learn how to assess the viability of framework detailing their target market, ams, that can be used as the basis for a business heir business idea with the aim of creating investor
Module Learr	ning Outcom	ies		



At the end of this module, learners will be able to:
1. Develop a feasible entrepreneurial idea in the service industry
2. Apply a strategic framework to a business opportunity using the Business Model Canvas
3. Deliver a persuasive pitch to gain investor interest

Credit value	4	QF Emirates	5	vice Industry (B	60	
Aim	This module has been designed to equip learners with the knowledge and skills involved in creating a go-to-market business plan for a new business. Learners create a business plan that details the nature of the business offerings, target market, marketing strategies and projected financials. This module builds on the business concept created and pitched in the DCT Level 6 module Pitch an Entrepreneurial Idea for the Service Industry.					
Module Learr	ning Outcome	es				
At the end of	this module, l	earners will be able t	ro:			
1. Exp	lore the ways	in which a business	sets itself up to	o offer value to its cust	omers	
2. Conduct market research to determine the servable target market for a business						
2. Con	iduct market	research to determin	e the servable	target market for a bu	siness	
		research to determin			isiness	

Design a [	Digital Ma	rketing Campa	ign (BNSO	6009RU24)	
Credit value	4	QF Emirates	5	Duration (hours)	60
Aim	the success understand their custor component continually	ful marketing of orga ling of how organisati mers and maintain a c t of the successful ma evolving, it is importa	nisations. The ons use variou competitive ad rketing of organt for market	s to digital marketing a module will enable stu us digital tools and tech Ivantage. Digital marke anisations. The digital I ers to stay ahead of th hes and strategies. Lea	udents to develop an iniques to engage eting is a major andscape is eir competitors and



fundamentals of the digital marketing including key terms, types of media and the basis of a digital strategy. They will then work towards creating a full digital marketing campaign, developing content for defined customer buying personas and deciding on channels, ad types and a content calendar for distribution.

# Module Learning Outcomes At the end of this module, learners will be able to: 1. Explore the fundamentals of digital marketing 2. Set objectives and define the customer for a digital marketing campaign 3. Develop content for a digital marketing campaign 4. Justify digital marketing campaign tools and tactics

Credit value	4	QF Emirates	5	Duration (hours)	60	
Aim	This module will provide learners with the knowledge and skills to assess the success of ar enhance the effectiveness of a digital marketing campaign. This module follows on from the module 'Design a Digital Marketing Campaign' Learners will assess the campaign they have designed and describe techniques for evaluating, monitoring and measuring the success of a campaign. They will learn how to establish and measure digital marketing KPI various metrics and how to use analytics platforms. Learners will gain the skills and knowledge to use Search Engine Optimisation and Search Engine Marketing to enhance digital marketing campaigns, and will explore creative routes that companies use to wider their reach. As part of this module, learners will be expected to successfully complete the Google Garage Google Analytics training to further enhance their understanding.					
Module Learn	ning Outcome	es es				
At the end of	this module, I	earners will be able to	o:			
	•	ds of monitoring and i	_	gital marketing campa conversions	ign in line with	
2. Use	e online tools	to add value to a digi	tal marketing	campaign		
2.5	lava havv Caa	gle Analytics 4 can be				



Credit value	4	QF Emirates	5	Duration (hours)	60
Aim	understand provide the solution(s) consultants relevant iss team and a researched	ding of business prob em with the opportu that meet the client' s' and will be matche sue that needs solvin applying the tools and	lems and issue nity to apply ke s needs. Learn d with a client g. They will spe t techniques thutions will ther	knowledge and skills respectively at the street acceptance and service and acceptance and accept	rategic level and nd models to develop as 'business dy who has a current as a high performing r modules to provide
Module Learr	ning Outcome	es			
At the end of	this module,	learners will be able	to:		
1. Manage a	business con	sultancy project as a	team		
2. Research a	a client's orga	anisation and industr	v using reliable	e sources of informatio	n

Present a	Live Servi	ce Industry Pro	oject (BNS	06010RU24)	
Credit value	4	QF Emirates	5	Duration (hours)	60
Aim	professiona module is to Having wor industry pro	I presentation to a clip be taught after the ked in groups as 'businject, in this module In, how to reflect on t	ient that conta module titled iness consultar earners will be heir project w	knowledge and skills reains the results of an in 'Work on a live service nts' and developed sole taught how to storybork in relation to the 5 rofessional presentation.	dustry project. This industry project'. utions to a live oard a professional areas of project

3. Use recognised business tools and academic theories to develop solutions to a client problem

# presentation, how to reflect on their project work in relation to the 5 areas of project evaluation and how to deliver a succinct and professional presentation to a client. Module Learning Outcomes At the end of this module, learners will be able to: 1. Prepare a professional presentation for a client 2. Reflect on the success of a project using the 5 areas of project evaluation 3. Deliver a professional presentation to an industry client



Explore the Fundamentals of Strategic Management (BNS06002RU24)								
Credit value	4	4 QF Emirates 5 Duration (hours) 60						
Aim	This module aims to provide learners with the knowledge and skills required to understand the importance of strategic management for any organisation that wants to succeed.  Learners will be introduced to the basic concepts, principles and practice of business strategy, including key terms and the benefits of planning ahead. They will learn the							
Module Learr								
At the end of	this module, I	earners will be able to	<b>)</b> :					
1. Explore th	e basic conce	pts, principles and pra	actices of strat	tegic management				
2. Analyse m	2. Analyse mission and vision statements for organisations in the tourism and hospitality industry							
3. Discuss the	3. Discuss the types of strategies and strategic decisions that tourism and hospitality organisations make							
4. Assess an tools								

Use Strategic Management Tools in a Business Simulation (BNS06006RU24)					
Credit value	4	QF Emirates	5	Duration (hours)	60
Aim	4 QF Emirates 5 Duration (hours) 60  This module aims to provide learners with the knowledge and skills required to implement their knowledge of strategic management in a business simulation as part of a team.  Learners will take on the role of business consultants and will be required firstly carry out extensive research into the market, sector, and industry of a given business, gain an understanding of the business environment and then make strategic business decisions each week, using and applying models they have learnt about in class. Each week will class as a year in the simulation, and learners will compete against each other to turnaround the simulation business and increase profits.				part of a team.  irred firstly carry out siness, gain an business decisions  Each week will class
Module Learn	ing Outcome	es es			
At the end of this module, learners will be able to:					



- 1. Analyse the current strategic position of a business
- 2. Analyse the successes and failures of a business using strategic management concepts
- 3. Recommend strategic initiatives to improve business performance
- 4. Reflect on working in a team on a strategic business simulation

Manage an Exhibition (ENT06001RU24)							
Credit value	4	QF Emirates	5	Duration (hours)	60		
Aim	4 QF Emirates 5 Duration (hours) 60  This module aims to provide learners with the knowledge and skills to develop, manage and assess the success of an exhibition, which includes designing an exhibition plan and prospectus, managing exhibitor bookings and stakeholder invites and working to ensure exhibitor requirements and needs are met. Learners will manage the entire exhibit from initiation to close, and will gather feedback from exhibitors, exhibit owner and attendees evaluate the success of the event.  Please note – this unit is to be taught concurrently with the level 6 module 'Manage Sponsors for an Event'.						
Module Learn	ing Outcome	es es					
At the end of	At the end of this module, learners will be able to:						

- 1. Develop an exhibition plan for an event concept
- 2. Manage exhibitor bookings
- 3. Coordinate creation and distribution of exhibition prospectus and invites
- 4. Manage a live exhibition as part of a team

Manage Sponsors for an Event (ENT06002RU24)							
Credit value	4	QF Emirates	5	Duration (hours)	60		
Aim	sponsorship necessary, appropriate	o for an event. Learne different types of eve e to use which type. T	ers will be intro nt sponsorship hey will learn	knowledge and skills to oduced to what sponso o that is commonly sou how to determine spo ntial sponsors and mar	urced and when it is nsorship		



arrangements. Methods for sponsorship monitoring, reviewing and evaluating will also be explored.

This module is applicable to event managers who are responsible for making a range of financial and operational decisions.

Please note – this module is to be taught concurrently with the level 6 module 'Manage an Exhibition'. The Learning Outcomes 2 and 3 will be assessed together, as described in section 12 and 13 of this module descriptor.

### **Module Learning Outcomes**

- 1. Analyse types of event sponsors and sponsorship packages
- 2. Develop sponsorship documents based on event requirements
- 3. Manage sponsorship operations for a live event

Plan and Coordinate In-House Events (ENT06003RU24)								
Credit value	4	4 QF Emirates 5 Duration (hours) 60						
Aim	This module teaches students the skills and knowledge required to plan and organise events and functions within a hospitality establishment, with a particular focus on planning events within a hotel or resort. Skills and knowledge that this module covers includes an understanding of the features of hotels that make them suitable venues for events, the types of target markets that hotels typically cater to, how to attract and liaise with event customers in a way that leads to the execution of an event that matches the client's expectations. Learners will also cover knowledge of common in-house event setups, pre-event operational planning and post event activities in a hospitality establishment.							
Module Learn	ing Outcome	es						
At the end of this module, learners will be able to:								
Describe how hotels are equipped to host a variety of events								
Present recommendations based on client requirements								
3. Create	Create a client value proposition, proposal and contract							



4. Carry out tasks related to the setup and close down of an in-house event

Credit value	4 QF Emirates 5 Duration (hours) 60						
This module aims to provide learners with the knowledge required to manage a work-based project. They will be introduced to the fundamentals of project management, the project management lifecycle and what skills are required to manage a project efficiently. They will explore types of projects in the service industry through real life case studies and hearing from guest speakers, and will learn how to initiate a project and agree objectives, engage with stakeholders and understand a scope of work. Learners will explore the importance of monitoring and reporting project progress, and explore examples of where projects have gone wrong. Finally they will learn about closing down a project effectively and evaluating project success and team performance.							
Module Learr	Module Learning Outcomes						
At the end of this module, learners will be able to:							
At the end of	this module, I	earners will be able	to:				
At the end of	this module, I	earners will be able	to:				
				pe considered when pro	oject managing		
1. Examine th	ne project lifec	ycle and the key facto	ors that should l	pe considered when pro f work and a project ma			
<ol> <li>Examine the</li> <li>Analyse the</li> </ol>	e project lifec	ycle and the key facto	ors that should I	· .	nagement plan		

Research Methods in the Service Industry (ENT06004RU24)						
Credit value	4	QF Emirates	5	Duration (hours)	60	
Aim	research to to use qual considering apply their events indu	pics across the touris itative and quantitativ gaccurate data collect knowledge by workin ustry that enables the	m, hospitality ve research mo tion, data anal ng on a researc m to practice o	e scientific methods to or events industry. Stu ethods and to apply the ysis, sampling, and ether the question within the tusing a research methotical methods to analys	dents will learn how ese methods while ics. Students will tourism, hospitality or od, designing their	
Module Learr	ing Outcome	25				

Module Learning Outcomes



- 1. Review literature related to a chosen research question within the service industry
- 2. Select a research methodology for a given scenario based on knowledge of qualitative and quantitative tools
- 3. Design common qualitative and quantitative research tools
- 4. Explain the use of basic statistical analysis tools

Managir	ng Custome	r Relationships	s (HOS060	01RU24)				
Credit value	4	4 QF Emirates 5 Duration (hours) 60						
Aim	This module will provide learners with an understanding of customer relationship management (CRM) as a data-driven and technologically supported approach to handling customer interactions. Students will learn to identify common CRM strategies, understand							
	of this module, I	earners will be able t	0:					
1.	Explore the fun	damentals and purpo	se of CRM and	I customer profiling				
2.	Explain the requirements, sources, issues and considerations relating to the use of customer data							
3.	3. Create a CRM strategy that maps channels to each touchpoint in a customer journey							
4.	Explain the step project	s and processes invo	lved in implem	nenting a customer rela	ationship management			

Use Excel to Analys	e and Visualise	Data (BN	S06005RU24)				
Credit value 4	Credit value 4 QF Emirates 5 Duration (hours) 60						



Aim

### LEVEL 5 ADVANCED DIPLOMA IN EVENT MANAGEMENT (ENT06001RQ24)

This module aims to provide learners with the knowledge and skills required to understand the meaning and importance of digital business intelligence, and the role that Excel can play in analysing and visualising data to help business professionals make informed decisions. Learners will begin by exploring the basics of business analytics, data mining, data visualisation, data tools and infrastructure, and best practices to help organisations to make more data-driven decisions. They will then begin to explore practical tools and techniques using excel, which is still one of the most common pieces of software used in workplaces worldwide. They will learn to use basic and intermediate excel functions to sort, cleanse and manipulate data, and to use charts and pivot tables to visualise data. Learners will be able to explain the importance of data mining and use time series lines to predict or dismiss trends in data.

### **Module Learning Outcomes**

At the end of this module, learners will be able to:

- 1. Explore digital business intelligence and its importance in modern business practice
- 2. Use excel functions to analyse and visualise data
- 3. Create pivot tables in excel to analyse data
- 4. Explore time series and trends in excel

Manage a Destination (TSM06001RU24)							
Credit value	4	QF Emirates	5	Duration (hours)	60		
Aim	destination Economy ar real-life sce (DMOs) in c equipped w skills and co identify the	management and mand Tourism (DET) in Dourism (DET) in Dourism (DET) in Dourism Developing and implewith analytical skills arompetencies. On succession	arketing. It aim oubai to review nestigate the menting mark oull be given tessful complete tourism deve	tion of this module lea elopment at the destin	he Department of ation marketing in a arketing Organisations cover, learners will be actice industry-specific rners will be able to		
Module Learn	ing Outcome	ne .					

### **Module Learning Outcomes**

At the end of this module, learners will be able to:

1. Assess the role of a Destination Marketing Organisation in increasing a destination's competitiveness



- 2. Analyse the factors affecting Dubai's destination growth and development.
- 3. Analyse the key elements of destination marketing campaigns in meeting campaign objectives.
- 4. Propose three strategic solutions to support Dubai's destination growth and development

Credit value	4	QF Emirates	5	Duration (hours)	60		
	This module aims to provide learners with the opportunity to apply the skills and theoretical knowledge they have acquired throughout their studies in a real work setting within the Events industry. Learners will be required to search for and apply to relevant internship placements, demonstrating the skills they have gained in previous modules around writing applications, creating a CV and online e-portfolio and performing job interviews.						
Aim	Note that this Module will be completed and assessed simultaneously with the following Level 6 Modules:						
	• Set	objectives for an Eve	ents Industry In	iternship			
	<ul> <li>Work on an Events Industry Internship</li> <li>Reflect on an Events Industry Internship</li> </ul>						
		duration of Work Bas	ed Learning is	16 weeks.			
Module Lear	ning Outcome	es es					
At the end of this module, learners will be able to:							
1. Apply to internship positions in the Events industry through relevant channels							
2. Perform in a job interview for an Events industry internship							

Set object	ives for a	n Events Indust	try Interns	hip (ENT060061	RU24)
Credit value	4	QF Emirates	5	Duration (hours)	60



This module aims to provide learners with the opportunity to apply the skills and theoretical knowledge they have acquired throughout their studies in a real work setting within the Events industry. Learners will be required to demonstrate initiative on their internship and set SMART objectives with their supervisor, agreeing workplace expectations and goals. Learners will be encouraged to reflect on their performance and learnings from their Level 5 internship and use them the create their learning objectives and goals for this workplace experience. Once SMART objectives are set, the learner will be expected to regularly monitor and record progress towards the objectives with their line manager, adjusting them if required. e learner will be required to take responsibility for building a relationship with their line manager throughout their internship, asking for informal feedback on a regular basis from both their supervisor and colleagues.

Aim

Note that this Module will be completed and assessed simultaneously with the following Level 6 Modules:

- Source an Events Industry Internship
- Work on an Events Industry Internship
- Reflect on an Events Industry Internship

Combined duration of Work Based Learning is 16 weeks.

### **Module Learning Outcomes**

- 1. Set SMART objectives in the workplace
- 2. Monitor progress towards objectives in a workplace setting

Work on an Events Industry Internship (ENT06008RU24)									
Credit value	4	QF Emirates	5	Duration (hours)	60				
Aim	This module aims to provide learners with the opportunity to apply the skills and theoretical knowledge they have acquired throughout their studies in a real work setting within the Events industry. The internship aims to provide the learner with a fresh perspective and new ideas, as well as an opportunity to build brand advocacy and raise local presence and profile. Learners will be expected to implement their learnings from managing teams and take on at least one supervisory role or project, and get feedback on their performance in this new position.  The learner will be required to take responsibility for building a relationship with their line manager throughout their internship, asking for informal feedback on a regular basis from both their supervisor and colleagues.  Note that this Module will be completed and assessed simultaneously with the following Level 6 Modules:  Source an Event Internship  Set Objectives for an Events Industry Internship								



• Reflect on an Events Internship Combined duration of Work Based Learning is 16 weeks.

### **Module Learning Outcomes**

- 1. Lead on a functional stream of the event planning phase in the workplace
- 2. Lead on a functional stream of the event execution phase in the workplace

Reflect on an Events Industry Internship (ENT06007RU24)									
Credit value	4	QF Emirates	5	Duration (hours)	60				
Aim	This module aims to provide learners with the opportunity to reflect on their learnings from their Level 6 Advanced Diploma internship, to use them to recommend improvements in projects that they were involved in during their experience from an event management point of view, and to create new learning objectives and goals for their career.  The learner will be required to take responsibility for building a relationship with their line manager throughout their internship, asking for informal feedback on a regular basis from both their supervisor and colleagues.  Note that this Module will be completed and assessed simultaneously with the following Level 6 Modules:  Source an Events Industry Internship  Set Objectives for an Events Industry Internship  Work on an Events Industry Internship  Combined duration of Work Based Learning is 16 weeks.								
Module Learn	ing Outcome	es							
At the end of this module, learners will be able to:									
1. Recommend management improvements for an event executed as part of an internship experience									
2. Reflect on an events internship experience and personal performance using recognised reflective cycles									
2. Create short- and long-term career goals									